

POSITION DESCRIPTION

| 1. THE POSITION | |
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| Position | Night HSE Advisor (18:00 – 06:00) |
| Division | Turnaround team |
| Position Summary <i>What is the purpose of this position?</i> | Implementing the HSSE requirements for the Turnaround. Demonstrating the correct safety leadership behaviours. |
| Organisational Structure <i>Describe the position in the organisation, including who the jobholder reports to and who reports to them</i> | The Night HSE Advisor reports directly to the Turnaround HSE Advisor |
| Key Accountabilities <i>What are the core accountabilities of this position</i> | <ul style="list-style-type: none"> • Collaboratively work with site leadership to facilitate an overall proactive safety culture during execution of Turnaround activities (TA) • Act as a resource to field personnel to provide coaching, mentoring, and advice on all HSSE related matters during execution of night-time TA activities • Assists TA HSE Advisor to deliver TA specific safety induction. • Ensure that hazards associated with the work site are identified, documented, and eliminated or adequately controlled. • Ensure all incidents on the worksite are reported, investigated and documented in accordance with Dragon requirements, and corrective action plans are implemented. • Liaise with TA HSE Advisor to ensure that safety equipment and required personal protective equipment is in place as required, and any equipment with deficiencies is removed from service and repaired or replaced. • Support TA leadership team in daily night-time toolbox talk (TBT) and weekly safety meetings and assist with action items brought up in the HSSE meetings as required. • Ensure safe work practices, policies, and procedures are communicated regularly through toolbox and TA safety meetings. • Document observations, and incidents in order to develop trends and prepare forward TBT content to highlight key or emerging issues. • Prepares HSE KPI data for review and supports TA HSE Advisor to post regular updates on TA notice board. • Review field level hazard assessments, hazard identification, observation, and inspection forms to ensure completion and accuracy. • Liaise between Dragon business partners to discuss HSSE concerns. • Maintain visible leadership through nightly field presence • Perform work site inspections • Participate in ongoing training initiatives. • Evaluate TA activity compliance with legal and other requirements. • Assist with the successful completion of internal audits relating to the TA, including permit audits. • Ensures pressure testing and radiography activities are performed in accordance with prescribed risk control measures. • Other responsibilities as requested by the site management. |

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| Change Authority <i>What can the jobholder actually change? What changes can they initiate?</i> | <ul style="list-style-type: none"> • Every individual has a duty to both themselves and those around them to ensure that safe practices are followed at all times. |
| Authority/ Influence over Resources <i>What authority or influence does the position holder have over people, money, budgets?</i> | <p>This is a key position within Shutdown organisation with direct influence on the success of the event, both in terms of preparation and delivery.</p> |
| Internal/ External Interaction <i>Who are the internal and external contacts that the position holder typically has to work with?</i> | <ul style="list-style-type: none"> • Interacts with all internal departments within Dragon LNG. • Interfaces with external parties including contractors, subcontractors and applicable external stakeholder agencies associated with the Turnaround |
| 2. PERSON SPECIFICATION | |
| Experience Needed <i>Describe the unique experience that is required to be successful in this position</i> | <ul style="list-style-type: none"> • Educated to a degree level in Health and Safety/ Nebosh Diploma or equivalent • Experience of working in the Oil and Gas or Petrochemical industry at a similar level • Experience of working at an upper tier site |
| Knowledge, Skills, Attributes and Qualifications <i>Describe the minimum unique knowledge, skills and qualification required for the position</i> | <ul style="list-style-type: none"> • Knowledge of UK Health and Safety Regulations and their application to Dragon LNG. • Knowledge of UK and international codes of practice in the LNG industry • Knowledge of Health, Safety and Environmental requirements associated with a upper tier COMAH installation • Competent in Risk Assessment and other risk identification and management techniques • Competent in Permit to Work and life savers • Competent in Root Cause Analysis techniques • Knowledgeable in Process Safety and Asset Integrity • Trained and Competent in Audits and Inspections • Radiation Protection Supervisor (NORM) |
| Special Features <i>What are the unique working conditions, travel requirements associated with the position?</i> | <p>Occasional Travel within the UK and other shareholder sites may be required.</p> |

As a DLNG employee you are required to comply with all DLNG policies and procedures